






Central Cancer Network (CCN) Lung Steering Group Meeting, Wednesday 18th February, 2009

Members	Apologies
Dr Andy Simpson (Chair) Dr David Hamilton (CCDHB) Dr James Curtis (HBDHB) Dr Helen Winter (MDHB) Jo Anson (CCN Network Manager) Shirlee McLean (CCN Project Manager) Angela Mitchell (Minute taker)	Maria Potaka (Consumer) Dr Rob Armstrong (HBDHB) Ken Whelan (Sponsor) Dr Claire Hardie (MDHB) Denise Robbins (Consumer) Dr Glenn McKay (CCDHB)

Abbreviations key: **NM** – Network Manager **CD** – Clinical Director

Items	Discussion/Comments	Actions
Welcome and Introductions	Andy Simpson welcomed the group and initiated introductions of attendees.	
Matters Arising	<ul style="list-style-type: none"> • The previous minutes were accepted. 	
CCN Update	<p>See attached Powerpoint - Jo Anson</p> <p>Multi-Disciplinary Meeting Framework Project:</p> <ul style="list-style-type: none"> ▪ The MDM Implementation Plan has been endorsed by the DHB Cancer Mangers Group and CCN Governance Group. Work continues with DHBs to support implementation of the framework. An Advisory Group has been established to monitor progress. <p>GP Training Programme – The Early Detection of Prostate Cancer</p> <ul style="list-style-type: none"> ▪ GP training is now complete. CCN is working with the MOH to evaluate the effectiveness of the training with a view to national rollout by the Ministry of Health. <p>Medical Imaging Guidelines Project:</p> <ul style="list-style-type: none"> ▪ The first draft of these guidelines is nearing completion. The Advisory group for this project is meeting again next Wednesday to finalise the document and discuss an implementation plan. <p>Clinical Trials Project:</p> <ul style="list-style-type: none"> ▪ Situation analysis of the 2 units ongoing. <p>Skin</p> <ul style="list-style-type: none"> ▪ The Melanoma Guidelines published by NZGG were launched in November 2008. <p>Addressing Inequalities Programme:</p> <ul style="list-style-type: none"> ▪ There is work around relationships with Iwis. ▪ A second Hui is planned April 09. This will be an opportunity to highlight the work done to date and progress work also. <p>Annual Work Plan</p> <ul style="list-style-type: none"> ▪ It was noted that organizations like the Cancer Society have been involved in this process for the first-time. <p>Tumour Stream Projects</p> <ul style="list-style-type: none"> ▪ Key performance indicators which are consistent across all the networks is proposed to monitor tumour stream pathways. 	 I:\FUNDING\Common Cancer\Central Canc

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CCN Health Needs Assessment	<p>See attached PowerPoint – Andy Simpsons</p> <p>Discussion</p> <ul style="list-style-type: none"> ▪ Andy gave an overview of the CCN Health Needs Assessment which has recently been published by TAS. ▪ A hard copy of the report is to be disseminated to DHBs by the end of March 2009. 	 I:\FUNDING\Common Cancer\Central Cancr
Regional Lung Report	<p>See attached PowerPoint – Shirlee McLean</p> <p>Discussion</p> <ul style="list-style-type: none"> ▪ It was noted that mapping was difficult across the region due to a variety of factors including clinician availability. The report is still a work in progress and some of the maps are yet to be confirmed. ▪ There was however a number of common themes experienced by all DHBs identified in the report. These included: access to services, inequalities, workforce issues, data/information systems, and supportive care. ▪ It was acknowledged that the report is currently not supported by any quantitative data however work continues on this and will be incorporated prior to wider stakeholder dissemination. ▪ There was some discussion around the merits of a regional Clinical Nurse Specialist position for lung cancer. It was noted that MidCentral Health has developed a job description for a lung nurse specialist position and were waiting for approval to advertise and appoint. ▪ The difficulty of obtaining data to support the project was discussed. Shirlee and Andy have been working with Simon Bidwell at the MOH to obtain data that was meaningful and could inform the report. ▪ The group reviewed the recommendations of the report; the necessary changes will be made prior to wider stakeholder dissemination. ▪ The proposed ideal lung pathway was discussed and changed to reflect the opinions of the group. ▪ Next steps: <ul style="list-style-type: none"> - Shirlee to incorporate the changes as suggested by the group re the proposed ideal lung pathway and recommendations section of the report. - Maps which were not confirmed by DHBs still required validation. - Data was required to support the findings of this report – Shirlee and Andy to progress - The report would be presented to the Governance Group on Friday and following the recommendations of both this group and the Governance Group the report would be circulated to wider stakeholder groups by the end of March. 	 I:\FUNDING\Common Cancer\Central Cancr

Meeting closed 1 PM