



Central Cancer Network (CCN) MDM Advisory Group Meeting, Friday 8th May 2009

Attendees
Rodger McLeod (MidCentral DHB) Shirlee McLean (CCN) Kevin Simpson (Whanganui DHB) (apologies for lateness) Astrid Koornneef (Capital and Coast DHB) (apologies for lateness) Penny Pere (Hawkes Bay DHB) Sue Edgecombe (MidCentral DHB) Stephanie Fletcher (CCN, Minute Taker) Sue Lawrence (MidCentral DHB)
Apologies
Marjan Vanwaardenberg (Ministry of Health)

Meeting was held by teleconference at 11.30 am

Items	Discussion/Comments	Actions
Welcome and Introductions	Shirlee McLean welcomed the group and introduced attendees.	
Previous Minutes	<ul style="list-style-type: none"> • The previous minutes had been circulated by email. • Amendment: <u>Service Level Agreements</u> This sentence should read " Rodger advised that MidCentral has the provision to have a service level agreement with private providers around MDMs. 	
Development of a standard purchase unit for MDM	<p>Marjan advised by email the process required in developing service specifications and purchase units.</p> <ul style="list-style-type: none"> ■ It is noted that it is a lengthy process time-wise. ■ Service specifications developed for AYA but no others developed. ■ Suggested that a subgroup work the specifications to then go through the Ministry's process. ■ Subgroup to be Rodger McLeod, Sue Lawrence and Shirlee McLean together with Marjan. ■ Use AYA wording and see what Australia has also in terms of wording. ■ There was a concern that most patients who are discussed at MDM have had surgical diagnostics but may not proceed to medical oncology or radiotherapy following MDM. If a standard purchase unit for MDM was included under radiation oncology or medical oncology service requirements, then the surgical patients will be missed. It also excluded all the smaller DHBs where cancer patients were usually discussed at surgical MDMs because specific oncology MDMs were limited to the main cancer treatment centres. 	Shirlee to arrange subgroup meeting
Stocktake of video-conferencing	<ul style="list-style-type: none"> ■ Stephanie advised information systems at MDHB have assisted CCN to develop a questionnaire in order to conduct a stocktake of public and private video conferencing facilities within the region. ■ Questionnaires will be sent to IT managers at DHBs and Administrative Managers of private facilities. Cancer Plan Managers will also receive a copy. ■ It is hoped questionnaire will be disseminated in the next 10 days. 	Stephanie/Shirlee to progress
Medico-Legal opinion around MDM shared decision	<ul style="list-style-type: none"> ■ Feedback from the College of Surgeons and the College of Physicians has been received indicating that they are not aware of any NZ cases in relation to shared decision making around MDMs. 	

Items	Discussion/Comments	Actions
making	<ul style="list-style-type: none"> ■ Letter has been sent to Health and Disability Commissioner. No response yet. 	
Data Capture / KPIs	<ul style="list-style-type: none"> ■ The Northern Cancer Network is currently trialling an electronic MDM form to capture data to inform and monitor patient pathways. There have however been some security issues in relation to this and as a result information is now manually entered into an Excel spreadsheet. While more time consuming this does not detract from the amount and type of data being collected. ■ The KPIs captured by the Northern Cancer Network which specifically relate to MDM include: <ul style="list-style-type: none"> - FSA to MDM - MDM to first treatment - % of patients discussed at MDM ■ Rodger advised that there is a lot of work to be done in developing a database for monitoring patient pathways. ■ It was acknowledged that we are data rich and information poor. There is a lack of centralisation and a great deal of variability in data collection. 	
Monitoring by Local Cancer networks	<ul style="list-style-type: none"> ■ Need to establish what information Local Cancer Networks and DHBs need from a population and health perspective and a funding and planning perspective. ■ MDHB Local Cancer Network has draft indicators that will be circulated to the group for reference. 	Insert indicators link
Management of Private patients	<ul style="list-style-type: none"> ■ Work continues on this. ■ Letter to go to insurance companies' initially to see if funding for MDMs provided in cover. 	Shirlee to progress
Patient Consent	<ul style="list-style-type: none"> ■ Advice was sought from the Manager of Clinical Quality and Service Improvement at MDHB re patient consent and MDM. She advised that at MDHB the general consent form and a patient information sheet specific to MDMs was sufficient to ensure informed consent. Shirlee would appendix a generic patient information sheet regarding MDMs in the MDM Framework. ■ Noted that general consent only applies to in patient stay and need to consider out patient process. 	Shirlee to follow up from an out-patient perspective.
Where to from here	<ul style="list-style-type: none"> ■ It was agreed that there was sufficient work to continue with at this stage. 	
Next meeting	Next meeting is to be held by teleconference on Friday 19th June 2009 at 11.30 am until 12.30pm	

Meeting closed 12.10pm